

C Receiving Offices C

EP EUROPEAN PATENT OFFICE (EPO) EP

Competent receiving Office for nationals and residents of:	Albania, Austria, Belgium, ¹ Bulgaria, ¹ Croatia, ¹ Cyprus, ¹ Czech Republic, ¹ Denmark, ¹ Estonia, ¹ Finland, ¹ France, ¹ Germany, ¹ Greece, ¹ Hungary, ¹ Iceland, ¹ Ireland, ¹ Italy, ¹ Latvia, ¹ Liechtenstein, ¹ Lithuania, ¹ Luxembourg, ¹ Malta, ¹ Monaco, ¹ Netherlands, ¹ Norway, ¹ Poland, ¹ Portugal, ¹ Romania, ¹ San Marino, ¹ Serbia, ¹ Slovakia, ¹ Slovenia, ¹ Spain, ¹ Sweden, ¹ Switzerland, ¹ the former Yugoslav Republic of Macedonia, ¹ Turkey, ¹ United Kingdom ¹
Language in which international applications may be filed:	English, French or German
Language in which the request may be filed:	English, French or German
Number of copies on paper required by the receiving Office:	1
Does the receiving Office accept the filing of international applications with requests in PCT-EASY format?	No ²
Does the receiving Office accept the filing of international applications in electronic form? ^{3, 4}	Yes, the Office accepts XML and PDF files filed using PCT-SAFE or EPO Online Filing. Offline filings may be furnished on CD-R. ⁵
Does the Office accept the inclusion of application documents in pre-conversion format (Administrative Instruction 706)?	Yes, files should be in ZIP format and contain texts either in ASCII plain text, Microsoft Word 97 (or later version), Corel WordPerfect 6.1, 8 and 10 (or later versions), Writer of OpenOffice 2.0 (or later versions) (including StarOffice). ⁶
Does the receiving Office accept requests for restoration of the right of priority (PCT Rule 26bis.3)?	Yes, the Office applies the “due care” criterion to such requests
Competent International Searching Authority:	European Patent Office
Competent International Preliminary Examining Authority:	European Patent Office

[Continued on next page]

¹ See, however, Annex B1 relating to that State as to the national requirements for compulsory filing with a national Office.

² For the relevant Notice concerning the EPO decision to no longer accept filings in PCT-EASY format, see OJ EPO 1/2007, page 58 and *Official Notices (PCT Gazette)* dated 10 May 2007, page 76.

³ Where the international application is filed in electronic form in accordance with and to the extent provided for in Part 7 and Annex F of the Administrative Instructions, the total amount of the international filing fee is reduced (see “Fees payable to the receiving Office”).

⁴ Where the international application contains a sequence listing as a separate part of the description, this should preferably be furnished in accordance with Annex C of the Administrative Instructions, that is, in compliance with WIPO Standard ST.25 text format; no additional fees are due for sequence listings filed in this format. Where, however, such sequence listings are filed in the form of an image file (e.g. PDF) fees are due for each page (see *Official Notices (PCT Gazette)* dated 14 May 2009, page 79).

⁵ See *PCT Gazette* No. 47/2002, pages 23832 *et seq.*, and OJ EPO 3/2009, pages 182 and 187. For further notifications by the EPO, refer to *PCT Gazette* No. 47/2005, page 31396 and No. 18/2006, page 12954.

⁶ See OJ EPO 2007, Special Edition No. 3, page 17 and *Official Notices (PCT Gazette)* dated 26 June 2008, page 91.

C **Receiving Offices** **C**
EP **EUROPEAN PATENT OFFICE (EPO)** **EP**
[Continued]

Fees payable to the receiving Office:	Currency: Euro (EUR)
Transmittal fee:	EUR 125
International filing fee:	EUR 1,100 (1,084) ⁷
Fee per sheet in excess of 30:	EUR 12
Reductions (under Schedule of Fees, item 4):	
Electronic filing (the request in character coded format):	EUR 165 (163) ⁷
Electronic filing (the request, description, claims and abstract in character coded format):	EUR 248 (244) ⁷
Search fee:	See Annex D(EP)
Fee for priority document:	EUR 50
Fee for requesting restoration of the right of priority (PCT Rule 26bis.3(d)):	EUR 610
Is an agent required by the receiving Office?	No, if the applicant has a residence or his principal place of business in one of the States party to the European Patent Convention Yes, if he has neither a residence nor his principal place of business within the territory of one of those States
Who can act as agent?	Any professional representative entered on the relevant list maintained by the EPO ⁸ (the directory of professional representatives can be ordered at the EPO, Vienna, or consulted on the EPO web site) Any legal practitioner qualified to practice in patent matters in one of the States party to the European Patent Convention and who has his place of business in that State

[Continued on next page]

⁷ The amount in parentheses is applicable as from 1 January 2014.

⁸ Where an applicant wishes to appoint the professional representatives practising within an association of representatives registered with the EPO under Rule 152(II) EPC, the name of that association and its registration number are to be indicated in Box No. IV of the Request form.

C
EP**Receiving Offices**
EUROPEAN PATENT OFFICE (EPO)**C**
EP*[Continued]*Waiver of power of attorney:⁹

Has the Office waived the requirement that a separate power of attorney be submitted?

Yes¹⁰

Particular instances in which a separate power of attorney is required:

If necessary in the circumstances of a particular case, for example:
(1) where a procedural act is performed by a purported agent who is not the agent of record, unless:

- the purported agent belongs to the same office as the agent of record; or
- both the purported agent and the agent of record are employees of the applicant (or, if there is more than one applicant, of the common representative).

(2) in case of doubt as to whether the agent or common representative is entitled to act.

Has the Office waived the requirement that a copy of a general power of attorney be submitted?

Yes¹⁰

Particular instances in which a copy of a general power of attorney is required:

If necessary in the circumstances of a particular case, for example:

(1) where a procedural act is performed by a purported agent who is not the agent of record, unless:

- the purported agent belongs to the same office as the agent of record; or
- both the purported agent and the agent of record are employees of the applicant (or, if there is more than one applicant, of the common representative).

(2) in case of doubt as to whether the agent or common representative is entitled to act.

⁹ See OJ EPO 5/2010, page 335.¹⁰ Waivers of powers of attorney do not apply (PCT Rule 90.4(e) and 90.5(d)) where the agent or common representative submits any notice of withdrawal during the international phase (PCT Rule 90*bis*.1 to 90*bis*.4; see also International Phase, paragraph 11.048).